



**SRMC Board of Directors Meeting Minutes**

September 26, 2018

8:15 a.m. - 11:00 a.m.

UNM Sandoval Regional Medical Center, Board Room

Teleconference 505-994-7187

Rio Rancho, New Mexico

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| <b>1.0</b> | <b>CALL TO ORDER AND CONFIRMATION OF QUORUM</b>   |  |
| 1.1        | Dr. Richards entertained a motion to serve as acting chair during Dr. Roth's absence.   | Upon a motion and a second, the Board voted to allow Dr. Richards to chair the meeting. Motion passed unanimously. |
| 1.2        | Dr. Richards called the meeting to order and a quorum was confirmed at 8:16 a.m.  | Accept as information  |
| <b>2.0</b> | <b>VOTE TO APPROVE THE AGENDA</b>   |  |
|            | Dr. Richards presented the Agenda to the Board for review.  | Upon a motion and a second, the Board voted to approve the agenda. Motion passed unanimously.                      |
| <b>3.0</b> | <b>VOTE TO APPROVE THE MINUTES OF THE AUGUST 22, 2018 MEETING</b>   |  |
|            | Dr. Richards presented the Minutes to the Board for approval.   | Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.                     |
| <b>4.0</b> | <b>PUBLIC COMMENT</b>   |  |
|            | None  |  |
| <b>5.0</b> | <b>ANNOUNCEMENTS/BOARD COMMENTS/QUESTIONS</b>   |  |
|            | None  |  |
| <b>6.0</b> | <b>REPORTS FROM SRMC COMMITTEES</b>   |  |
| 6.1        | <u>Medical Executive Committee</u><br>Dr. Wilks presented the UNM SRMC Emergency Medicine Clinical Privileges for approval.                                   | Upon a motion and a second, the Board voted to approve the privileges. Motion passed unanimously.                  |
| 6.2        | <u>Community Advisory Board</u><br>Mr. Leonard provided a verbal report for September 14, 2018 and presented the meeting minutes of May 2, 2018 for approval. | Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.                     |



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| <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> | <p><u>Audit Committee</u><br/>Mr. Geist stated that KPMG completed their FY18 audit exit conference and presented the FY18 unaudited financial statements.</p> <p><u>Patient Safety and Quality Committee (PSQC)</u><br/>Ms. Boothe provided an update from the September 20, 2018 and minutes of July 19, 2018 for acceptance.</p> <p>Ms. Demarest presented and reviewed the Quality and Safety Performance Improvement Program (QSPIP) for approval and stated that we have moved from a calendar to fiscal year reporting to be in line with the HS UOP. Under the Effectiveness goal we added Emergency Department core measures.</p> <p>Dr. Richards asked that Ms. Silva-Steele consider putting Quality and Safety in her dashboard to highlight the incredible performance at SRMC.</p> <p><u>Finance Committee</u><br/>Dr. Richards stated that the operating margin in FY17 was -6% and for FY18 it improved to 6.6%. This was due to increasing operating revenues by 9% and decreasing expenses by 3%. Dr. Richards acknowledged the SRMC Executive Team for their hard work and dedication.</p> | <p>Upon a motion and a second, the Board voted to accept the committee report. Motion passed unanimously.</p> <p>Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.</p> <p>Upon a motion and a second, the Board voted to approve the QSPIP. Motion passed unanimously.</p> <p>Accept as information</p> |
| <b>7.0</b>                                  | <b>FINANCIAL REPORT</b>   |  |
| <p>7.1</p> <p>7.2</p>                       | <p>Ms. Fernandez presented the Unaudited Financial Dashboard and Financials for FY18 twelve Months ending June 2018. The Final Audit will be presented in January 2019. Ms. Fernandez stated that the mission support the Health System has provided is greatly appreciated.</p> <p>Ms. Fernandez reviewed the SRMC Financial Dashboard for month ended August 2018 and the financials for FY19 two months ending August 2018. Please refer to the September 26, 2018 financial presentation for detailed information.</p>  | <p>Upon a motion and a second the board voted to accept the unaudited financials. Motion passed unanimously.</p> <p>Accept as information</p>  |
| <b>8.0</b>                                  | <b>CEO REPORT</b>   |  |
| <p>8.1</p>                                  | <p>Ms. Silva-Steele presented the CEO report and provided a verbal update. The full report is included in the packet.</p>   | <p>Accept as information</p>   |
| <b>9.0</b>                                  | <b>CMO REPORT</b>   |  |
|   | <p>Dr. McLean presented the CMO report and provided a verbal update to include:</p> <ul style="list-style-type: none"> <li>• Clinic Visits</li> <li>• Surgical Volume</li> <li>• Discharges</li> <li>• Case-Mix Index</li> <li>• New Providers</li> <li>• Robotic Surgery</li> </ul>  | <p>Accept as information</p>   |



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| <b>10.0</b> | <b>CLOSED SESSION</b>  |                                     |   |           |
|             | Motion was made to close the Open Session and convene in Closed Session; the motion was seconded and passed unanimously. |                                     | Accept as information   |           |
| <b>11.0</b> | <b>RECONVENE IN OPEN SESSION</b>   |                                     |   |           |
|             | Certification that those matters discussed in Closed Session and issuance of final action of such items.                 |                                     |   |           |
| 11.1        | <b>Operational Improvement Initiative</b> – Ms. Silva-Steele presented the Phase II plan for approval.                   |                                     | Upon a motion and a second the board voted to the Phase II plan. Motion passed unanimously.   |           |
| 11.2        | <b>New Applicants</b>  |                                     | Upon a motion and a second, the Board voted to approve New Applicants for Chavez thru Wubbenhorst. Motion passed unanimously.         |           |
|             | Chavez, LeAnn A., MD   | Surgery/General/Vasc. Surgery       |   | UNM       |
|             | Gavin, Katherine, MD   | Surgery/Orthopedic Surgery          |   | UNM       |
|             | MacBride, Samuel, MD   | Medicine/Family Medicine            |   | UNM       |
|             | Monreal, Fernando, MD  | Hospital Based/Emergency Med        |   | UNM       |
|             | Moore, Abigail, AA-C   | Hospital Based/Anesthesiology       |   | UNM       |
|             | Pieri, Frank, MD   | Medicine/Psychiatry                 |   | UNM       |
|             | Raiten, Joshu, MD  | Medicine/Physical Medicine          |   | UNM       |
|             | Roberts, Thomas, MD  | Medicine/Infectious Disease         |   | PSA IDIMA |
|             | Ross, Jeffrey, MD  | Medicine/Infectious Disease         |   | PSA IDIMA |
|             | Stryker, David, MD   | Medicine/Infectious Disease         |   | PSA IDIMA |
|             | Surman, Joseph, AA-C   | Hospital Based/Anesthesiology       |   | UNM       |
|             | Wubbenhorst, Terra, MD   | Hospital Based/Anesthesia           |   | UNM       |
| 11.3        | <b>Reappointments</b>  |                                     | Upon a motion and a second, the Board voted to approve reappointments for Alfaro-Trombley thru Williamson. Motion passed unanimously. |           |
|             | Alfaro-Trombley, Melinda, PA-C   | Surgery/Physician Assistant         |   | UNM       |
|             | Bennett, David Michael, MD   | Surgery/Orthopaedics                |   | UNM       |
|             | Chen, Shan Shan, MD  | Medicine/Nephrology                 |   | UNM       |
|             | Fahy, Bridget, MD  | Surgery/General/Oncological Surgery |   | UNM       |
|             | Hunt, Joseph, MD   | Hospital Based/Radiology            |   | UNM       |
|             | Huyler, Frank D., MD   | Hospital Based/Emer Med             |   | UNM       |
|             | Vernon, Lori, AA-C   | Hospital Based/Anesthesiology       |   | UNM       |
|             | Alexander, Ian J., MD  | Surgery/Otolaryngology              |   | Comm      |
|             | Arnold, John Paul, AA-C  | Hospital Based/Anesthesiology       |   | UNM       |
|             | Czuchlewski, David R., MD  | Hospital Based/Pathology            |   | UNM       |
|             | Freeman, David Henry, MD   | Surgery/General Surgery             |   | Comm      |
|             | Katzman, Jeffrey W., MD  | Medicine/Psychiatry                 |   | UNM       |
|             | Nunez, Karyn Marie, MD   | Hospital Based/Anesthesiology       |   | UNM       |
|             | Phuoc, Victor Hotan, MD  | Surgery/General Surgery             |   | UNM       |
|             | Rajput, Ashwani, MD  | Surgery/General/Oncological Surgery |   | UNM       |
|             | Sheldon, Shelby Logan, CNP   | Surgery/Cardiothoracic              |   | UNM       |
|             | Williamson, Jonathan, DPM  | Surgery/Podiatry                    | Comm  |           |



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| 11.4 | <b>Expansions</b>                               |   |      | Upon a motion and a second, the Board voted to approve expansions for Anastasi thru Taylor. Motion passed unanimously. |          |
|      | Anastasi, Alyssa, CNP                           | Surgery/Nurse Practitioner<br>• Certified Nurse Practitioner-Adult Adolescent/ Geriatric Core Clinical Privileges   | UNMH |  |          |
|      | Andrews, Nicholas, MD                           | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Buscemi, Stephen Andrew, CNP                    | Medicine/Nurse Practitioner<br>• Nurse Practitioner – Adult/Adolescent/Geriatric core   | UNM  |  |          |
|      | Cichowski, Sara B., MD                          | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Dorin, Maxine, MD                               | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Dunivan, Gena Colleen, MD                       | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Jeppson, Peter C., MD                           | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Komesu, Yuko M., MD                             | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Montoya, Maria, MD                              | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
|      | Pafford, Mary, CNP                              | Medicine/NP/ Critical Care<br>• Certified Nurse Practitioner Adult/Adolescent/Geriatric Core<br>• Chest Tube Removal<br>• Endotracheal Intubation<br>• Thoracentesis<br>• Transvenous Pacer Removal<br>• Ultrasound as Adjunct to Privileged Procedure<br>• Lumbar Puncture<br>• Paracentesis<br>• PICC Line Placement<br>• Arterial Line Placement | UNM  |  |          |
|      | Rai, Vinay K., MD                               | Surgery/General Surgery<br>• Robotic Assisted Surgery   | UNM  |  |          |
|      | Taylor, Betsy Jean, MD                          | Surgery/Gynecology<br>• Telemedicine  | UNM  |  |          |
| 11.5 | <b>Resignations &amp; Application Withdraws</b> |   |      | Accept as information  |          |
|      | Alfaro, Claudia Maria, MD                       | Medicine/Family Medicine  | Comm |  | Resigned |
|      | Anison, Claudia Jean, MD                        | Medicine/Internal Medicine  | Comm |  | Resigned |
|      | Barry, Marc, MD                                 | Hospital Based/Pathology  | UNM  |  | Resigned |
|      | Bayat, Lily, MD                                 | Surgery/Gynecology  | UNM  |  | Resigned |
|      | Black, Brandee, MD                              | Surgery/Orthopaedics  | UNM  |  | Resigned |
|      | Coleman, Matthew D., AA-C                       | Hospital Based/Anesthesiology   | UNM  |  | Resigned |
|      | Damron, James R., MD                            | Hospital Based/Radiology  | UNM  |  | Resigned |
|      | Fedor, Preston Joseph, MD                       | Hospital Based/Emergency  | UNM  |  | Resigned |
|      | Foster, Adam Boice, DO                          | Hospital Based/Radiology  | UNM  |  | Resigned |
|      | Garcia, Deborah, CNP                            | Hospital Based/Nurse Practitioner   | UNM  |  | Resigned |
|      | Gessel, Luke, MD                                | Medicine/Gastroenterology   | UNM  |  | Resigned |



SANDOVAL REGIONAL  
MEDICAL CENTER

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|  | Hernandez, David G., DO  | Medicine/Internal Medicine  | PSA Medicus              | Resigned   |
|  | Hollinger, Gail Marie, RNFA  | Surgery/General Surgery   | Comm                     | Resigned   |
|  | Holmes, Richard Bush, MD   | Surgery/General Surgery   | DaVita                   | Resigned   |
|  | Hope, Charity, MD  | Hospital Based/Pathology  | PSA Pathology Associates | Resigned   |
|  | Hu, Steve, MD  | Medicine/Internal Medicine  | UNM                      | Resigned   |
|  | LaGrone, Robert, MD  | Hospital Based/Anesthesiology   | UNM                      | Resigned   |
|  | Lam, Edward, MD  | Hospital Based/Radiology  | UNM                      | Resigned   |
|  | Lockhart, Evelyn Louise, MD  | Hospital Based/Pathology  | UNM                      | Resigned   |
|  | Lomo, Lesley Carol, MD   | Hospital Based/Pathology  | UNM                      | Resigned   |
|  | Lucero-Ugalino, Lulita T., MD  | Medicine/Internal Medicine  | PSA Medicus              | Resigned   |
|  | Narrow, William, MD  | Medicine/Psychiatry   | UNM                      | Resigned   |
|  | Riley, Julie, MD   | Surgery/Urology   | UNM                      | Resigned   |
|  | Rocha, Jorge, MD   | Hospital Based/Anesthesiology   | UNM                      | Resigned   |
|  | Schmedes, Gregg, MD  | Surgery/Otolaryngology  | UNM                      | Resigned   |
|  | Shoots, Robbie, MD   | Hospital Based/Radiology  | UNM                      | Resigned   |
|  | Smith, Graham, MD  | Hospital Based/Emer Med   | UNM                      | Resigned   |
|  | Vazquez-Guillamet, Maria, MD   | Medicine/Infectious Disease   | UNM                      | Resigned   |
|  | Zeller, Jason S., MD   | Hospital Based/Emer Med   | UNM                      | Resigned   |
|  | <p>Dr. Richards, Chairman of the Board, stated for the record that only the categories listed in Item IX of the Open Agenda were discussed and/or determined in Closed Session and asked for a Motion to be made that the Board ratify the actions taken in Closed Session, which includes, but is not limited to, the Medical Staff Privileges and Committee Meeting Minutes and Strategic and long range business plans of the Corporation's hospital, as presented.</p> |   |                          |  |
| <b>12.0</b>  | <b>ADJOURNMENT/NEXT MEETING</b>  |   |                          |  |
|  | <p>Motion was made to adjourn the meeting, second; unanimously approved.<br/>Meeting adjourned at 10:56 a.m.</p> <p>The next meeting will be held on October 24, 2018 at 8:15-11:00 a.m.</p>   |   |                          |  |
| <b>MEMBERS/GUESTS IN ATTENDANCE</b>  |  |   |                          |  |
| <b>Board Members Present:</b>  |  | <b>Staff Members Present:</b>   |                          | <b>Guests Present:</b>   |
| Dr. Michael Richards<br>Dr. Martha McGrew<br>Dr. Matthew Wilks<br>Mr. Jerry Geist<br>Mr. Donnie Leonard<br>Ms. Joanna Boothe<br>Ms. Charlotte Garcia (phone) |  | Ms. Jamie Silva-Steele<br>Ms. Darlene Fernandez<br>Dr. Robb McLean<br>Ms. Pam Demarest<br>Ms. Candra Phillips |                          | Ms. Emilee Soto (phone)<br>Ms. Melissa Romine<br>Ms. Rachael Rodriguez<br>Ms. Carly Newlands<br>Ms. Jess Jones<br>Mr. Chris Drummond |
| <b>Minutes Recorded By: Ms. Geraldine Vallejos</b>   |  |   |                          |  |